



## **Registration Instructions for Students in the Following Counties:**

**Garfield, Columbia, Klickitat, Asotin, Adams, Kittitas, Douglas, Okanogan,  
Walla Walla, Chelan, Franklin, Grant, Benton & Yakima**

## **Planning to Attend the Washington State Science & Engineering Fair (WSSEF)**

### **Students in Grades 1 – 5**

To register, go to WSSEF registration at [www.wa.zfairs.com](http://www.wa.zfairs.com) and follow the steps to:

1. Create your Student Account
2. Create your Project ID
3. Pay Entry Fees for each student registering.
4. Each student must use the Student Dashboard to create electronic forms and request required electronic signatures for forms and the media release. Scroll down for sample dashboard below.

### **Students in Grades 6 – 12**

You are required to attend the Mid-Columbia Regional Science & Engineering Fair (MCSF) [www.midcolumbiasciencefair.org](http://www.midcolumbiasciencefair.org) or to request a waiver from the Regional Fair Director.

1. After registering for the Mid-Columbia Regional Science & Engineering Fair, go to WSSEF registration at [www.wa.zfairs.com](http://www.wa.zfairs.com) and follow the steps.
2. Create your Student Account
3. Create your Project ID
4. Each student must use the Student Dashboard to upload a pdf copy of your Mid-Columbia Regional forms immediately after the Mid-Columbia Fair. You do not need to fill out the electronic portion of the ISEF forms on the Student Dashboard. Scroll down for sample dashboard below.
5. Pay WSSEF entry fees for each student registering and request your parent/ guardian signature for the WSSEF Media Release Form using the Student Dashboard. Scroll down for sample dashboard below.

### **Have additional questions? For more information contact:**

Registration: [registration@wssef.org](mailto:registration@wssef.org)

Payment: [sponsors@wssef.org](mailto:sponsors@wssef.org)

**Attend and enjoy both the Mid-Columbia Regional Science & Engineering Fair (MCSF) and the Washington State Science & Engineering Fair (WSSEF). See you at the Fairs!**



## Picture of student dashboard sample:

The screenshot shows a student dashboard for a project titled "HS-AS-003 StudentHigh Test". The dashboard is divided into several sections:

- SRC/IRB**: Includes buttons for "Email Students" and "Comments".
- Project Status & Approvals**: Contains a list of pre-approvals and approvals. Annotations indicate that students in grades 1-5 use this section for electronic signatures, while students in grades 6-12 use it for required signatures for media release.
- Supporting Documents & Files**: Includes an "Upload / Add Document" button. An annotation states that students in grades 6-12 use this button to upload pdf copies of forms from the Mid Columbia Regional Fair.
- Project Information**: A list of forms to be completed, including General Information, Student Information, Form 1, Form 1A, and Form 1B. An annotation specifies that only students in grades 1-5 use this portion of the dashboard to fill out forms electronically.

**Key:**

- ▲ you have work to do before you can request this item.
- ☑ you are ready to request this approval/signature.
- ☒ you have requested this approval/signature.
- ☑ you have this approval/signature.